

Joe Lombardo  
Governor

Richard Whitley, MS  
Director



## DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

*Helping people. It's who we are and what we do.*



Marla McDade  
Williams, MPA  
Administrator

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### CHIEF OF PAROLE NEVADA YOUTH PAROLE BUREAU

**RECRUITMENT OPEN TO:** All qualified persons.

**RECRUITING FOR:**

The Division of Child and Family Services (DCFS) is seeking a qualified, dynamic and experienced leader to serve as the Chief of Parole for the Nevada Youth Parole Bureau. This executive-level position is responsible for the leadership, management, and strategic direction of the statewide youth parole system. The Chief of Parole plays a critical role in overseeing habilitative and rehabilitative efforts for youth returning to the community following youth institutional care, and in ensuring compliance with state and federal regulations while promoting positive youth outcomes. The ideal candidate will bring innovation, accountability, and a trauma-informed approach to the management of youth parole services across the state. This is an unclassified position within Nevada State Government and is appointed by and serves at the pleasure of the Deputy Administrator of the Division of Child and Family Services, Juvenile Justice Services.

**LOCATION:**

The position will be located in Las Vegas, Nevada. Las Vegas is a high-energy city, surrounded by peaceful suburban settings; excellent educational options for students in K-12, community colleges and university; world-class entertainment and cultural events and unparalleled outdoor recreation opportunities.

**DUTIES:**

The Youth Parole Bureau Chief leads, plans, organizes, and directs all aspects of the Youth Parole Bureau, including program development, staffing, operations, and strategic planning. The Chief supervises and supports regional parole staff, including subordinate managers, to ensure statewide consistency and quality of services. Ensures compliance with applicable laws, regulations, policies, and best practices for juvenile justice and parole services. Directs the development and implementation of policies, procedures, and performance standards for youth parole operations statewide. Determines bureau training needs on a regional basis and determines programs available to meet needs; provides in-service and other training opportunities for staff development. Ensures statutory requirements, such as peace officer certification, are met.

Monitors and evaluates program effectiveness and outcomes, including oversight of case management practices, aftercare planning, and youth supervision. Coordinates youth parole activities with superintendents of youth institutions, services providers, and

community partners to ensure effective aftercare planning and execution by maintaining communication and ensuring proper case decisions are made.

Manages budget development and fiscal oversight for the Bureau, ensuring the budget meets established goals and objectives. This is accomplished by analyzing program needs, preparing budget proposals and written justification, presenting the budget request to necessary parties and ensuring the budget is adhered to by monitoring and approving expenditures. In addition, this position will develop and define long-range program plans to ensure the appropriate distribution of work on a statewide basis and to ensure statutory requirements are met by identifying problems and need areas.

Serves as a liaison with the courts, law enforcement agencies, community providers, and other local, state, and federal partners. Leads initiatives focused on equity, trauma-informed care, and evidence-based practices. Oversees training and professional development for Bureau staff. Collaborates with DCFS leadership to ensure integration with broader juvenile justice and child welfare initiatives. Regular statewide travel is required.

#### **MINIMUM QUALIFICATIONS:**

**EDUCATION AND EXPERIENCE:** A Bachelor's degree or Master's degree with major course work in criminal justice, psychology, social work, or closely related human service field and a minimum of three years of supervisory or management experience overseeing staff conducting casework services, making program eligibility determinations, preparing detailed reports, dealing with law enforcement agencies, placements, program development, obtaining services, and the delinquent and/or criminal legal process; **OR** an equivalent combination of education and experience.

#### **PREFERRED QUALIFICATIONS**

Senior management experience within a juvenile justice, parole/probation, or related human services field. Understanding of parole and aftercare systems for youth and the continuum of care following residential treatment. Strong leadership and supervisory skills, including experience managing multidisciplinary teams. Demonstrated ability to develop and implement policy and manage large-scale programs and budgets. Experience with trauma-informed practices, restorative justice principles, and youth development frameworks. Ability to analyze complex systems and implement reforms that improve service delivery and youth outcomes. Excellent communication, collaboration, and stakeholder engagement skills. Knowledge of the Interstate Compact for Juveniles, federal and state mandates for youth in care, and case management principles.

**SALARY AND BENEFITS:** This position is compensated up to \$138,385 employer/employee paid retirement. Excellent benefits include medical, dental and life insurance; participation in the public employees' retirement plan; 12 paid holidays; accrual of 3 weeks of annual leave and 3 weeks of sick leave each year.

**SPECIAL NOTES AND REQUIREMENTS:**

Applicants must meet minimum standards for appointment as a peace officer as established in the Nevada Revised Statutes and Nevada Administrative Code

Graduation from a Category II peace officer academy approved by the Nevada Commission on Peace Officers' Standards and Training

A State of Nevada/FBI background check will be required as well as a Child Abuse & Neglect Central Registry (CANS) check.

**Applications will be accepted until recruitment needs are satisfied.**

**TO APPLY:**

Please submit a cover letter to include how you learned about this position and detailed resume that includes a description of employment history; to include, name and addresses of employers, scope of responsibility, reasons for leaving, and professional references to:

Division of Child and Family Services  
Attn: Recruitment Manager  
4126 Technology Way Suite 102  
Carson City, NV 89706  
Email to: [dcfsrecruiting@dcfs.nv.gov](mailto:dcfsrecruiting@dcfs.nv.gov)